



**BiermannPartners AG**

We are a specialized executive search who is currently looking for motivated trainees and young professionals who have the desire to join an expanding and open-minded team.

We are a young and lively enterprise located in the middle of Zurich. Our core competence lies in the identification, direct address and evaluation of executives and specialists in financial services.

Right now, we are looking for new working forces for our small but ambitious team.

**Trainee / Executive Search Consultant**

**Tasks**

- Reviewing candidates who applied on our job advertisements and referrals
- Conducting interviews with appropriate candidates
- Obtaining and maintaining job requirements from our clients
- Preparing shortlists and presenting them to the clients
- Looking for and acquiring new clients proactively
- Sourcing prospective and promising candidates
- Establishing, maintaining and expanding your network in the financial market

**Profile**

Successful candidates will have a good academic background, at least basic knowledge of the financial markets and speak German and English fluently. Experience in consulting and recruiting as well as further language skills are definitely a plus.

Furthermore, your personal attributes should ideally be:

- Hands-on mentality
- Responsible thinking and acting
- Ability to work in a team
- High ability to work under pressure
- To be proactive and flexible
- Autonomy and entrepreneurial acting and thinking
- Assertiveness
- Analytic and conceptual intellectual power

**Contact**

We would be pleased to receive your written application with CV per E-mail to:

[contact@biermann-partners.ch](mailto:contact@biermann-partners.ch)